



Our Mission: The Workforce Development Board of Contra Costa County exists to promote a workforce development system that meets the needs of businesses, job seekers, and workers in order to ensure a strong, vibrant economy in Contra Costa County.

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Youth Committee Agenda

December 10, 2019

12:00 p.m. – 1:30 p.m.

4071 Port Chicago Highway, Suite 250

Concord, CA 94520

- 12:00 PM PRESENTATION ITEM**
P1 Year-Up Bay Area – Diablo Valley College
- 12:25 PM CALL TO ORDER AND REMINDER OF POTENTIAL CONFLICT OF INTEREST**
- PUBLIC COMMENT**
- INTRODUCTIONS**
- 12:30 PM CONSENT AGENDA**
C1 Approve August 13, 2019 Youth Committee Minutes
- 12:40 PM DISCUSSION ITEMS**
D1 Debrief Job Corps Site Visit
D2 2020 Meeting Schedule, Location & Membership
D3 Site Visits to Youth-Serving Organizations
- 1:05 PM Staff Report** 1. EDD Monitoring of Youth Programs
2. Update RFP Release
- 1:20 PM CHAIRS' REPORT AND NEXT AGENDA ITEMS**
- 1:30 PM ADJOURN**

Next Youth Committee Meeting:

Additional information may be provided at the Youth Committee Meeting.

Any appropriate public records related to an open session item on a regular meeting agenda and distributed by the Workforce Development Board and any of its committees to a majority of members of the Workforce Development and/or its committees, less than 72 hours prior to that meeting are available and for public inspection at 4071 Port Chicago Highway, Concord during normal business hours. The Workforce Development Board will provide reasonable accommodations for individuals with disabilities planning to attend Board meetings. Arrangements can be made by contacting the Board at 925-671-4560

Workforce Development Board (WDB) of Contra Costa County Youth Committee Charter

Charter Element	Charter Agreement Information
Business Objective	The primary objective of the WDB Youth Committee is to increase the number of youth and young adults, 16-24, who are well prepared for postsecondary vocational training, further education, and/or a career, with an emphasis on serving the most vulnerable and underserved populations and those from low-income communities.
Case for Action	<p>It is the vision of the WDBCCC to support a network that creates and promotes dynamic education systems, high-performing businesses, and a prosperous local economy with an abundance of high quality jobs and skilled workers to fill them. Our mission is to promote a workforce development system that meets the needs of businesses, job seekers, and workers, to support a strong and vibrant economy in Contra Costa County. As we advance our work toward realizing our vision a number of key factors drive our work:</p> <ul style="list-style-type: none"> ● Good jobs in today's economy and labor market require workers to have a growing level of knowledge and skill in order to compete for them; ● The employment gap is widening between those with higher levels of education and credentials and those who lack them; ● Jobs are growing at both the high-skill and low-skill end of the labor market, while growth of "middle skill" jobs has been lagging; however, the retirement of baby boomers from the labor force will create openings in nearly every industry and occupation; ● The emerging workforce does not have the education and skill-sets needed to perform many of these jobs, as manifested by a continued lag in the educational attainment levels of young people (although beginning to show some signs of improvement, student preparedness for post-secondary education remains very low); and ● The difference between supply and demand indicates that there is a "skills gap" between what most emerging workers have to offer and what businesses need, creating the urgency to develop and support new strategies that can better equip and train people for jobs in today's economy.
Requirements	<p>The WDB Youth Committee will:</p> <ul style="list-style-type: none"> ● Work with partners to develop systems that effectively engage employers in career development and work-based learning opportunities for youth and young adults to learn about, explore, and prepare for careers; ● Strengthen collaborations between the local workforce system and other programs and systems that seek to help youth with significant barriers to employment; ● Develop and implement strategies to direct Workforce Innovation and Opportunity Act (WIOA) and other resources to serve youth and young adults most in need and support their success; ● Collaborate with and support career-focused strategies at high schools and community colleges, particularly those aligned with WDB priority industry sectors; ● Work with partners to increase opportunities for high school graduates, dropouts and disconnected youth to transition into postsecondary education, training and careers; and ● Work with Community Colleges, Apprenticeship Programs, Trade Schools and others to offer more opportunities for disconnected youth to achieve success.
Boundaries / Guidelines	The Youth Committee advises and influences the direction and implementation of youth services strategies as outlined in the WDB 2013-2017 Strategic Plan.
Team Membership	<p>The Youth Committee brings together leaders from business, economic development, education, labor, community-based organizations, youth/young adults and the public sector. The Youth Committee chair(s) is a member of the WDB Executive Committee and some members of the Youth Committee hold a seat on the Workforce Development Board. Other Youth Committee members are recruited and engaged to represent a particular perspective or constituency. The Youth Committee and the WDB work on behalf of the Contra Costa County Board of Supervisors and the businesses and residents of Contra Costa County.</p> <p>The WDB and the Youth Committee also draw upon the knowledge and expertise of other individuals and organizations that are not members of the WDB and occasionally form <i>Ad Hoc</i> committees to conduct specific activities.</p>
Timing	The work of the Youth Committee is aligned with the timeline for the WDB's Strategic Plan.
Resources	The WDB and the Youth Committee provide and/or support convening and networking functions that draw together a wide spectrum of stakeholders that contribute to the health of the local economy and prepare residents for effective participation in the workforce. These include local and regional businesses, economic development experts and organizations, public agencies, education, labor, and community-based organizations.
Review Process	<p>The Youth Committee monitors and reports its progress at regular committee meetings, the WDB Executive Committee and full WDB member meetings as appropriate.</p> <p>Progress against the WDB Strategic Plan is reviewed at regular intervals as determined by the WDB and any of its relevant governing authorities at the local, state, and/or federal level</p>



Youth Committee Meeting Minutes

C1

August 13, 2019 12:00 p.m. – 1:30 p.m.

300 Ellinwood Way, Bodega Bay Conference Room 2nd floor
Pleasant Hill, CA 94523

12pm P1 10,000 Degrees

MISSION

To help students from low-income backgrounds get to and through college in order to positively impact their communities and the world.

VISION

We envision a world in which all children have equitable opportunities to realize their potential, regardless of race, ethnicity or socioeconomic background.

VALUES

Education is the foundation of a just and equitable society. Students and their families as well as schools and local leaders each play a critical role in educating the next generation and strengthening the economic vitality and social health of our communities

COLLEGE AWARENESS

10,000 Degrees understands setting a college-going mindset starts early. That's why our staff work directly with local elementary and middle school students to help make sure they can envision a pathway to college. We deliver the following real-world, interactive support to encourage the next generation to embrace their futures and make their college dreams come true.

- In-School "College Days"
- College Campus Tours
- College Roadmap Workshops

COLLEGE ACCESS

10,000 Degrees College Access team is dedicated to helping rising high school seniors from low-income backgrounds get to college, whether enrolling at a four-year college or starting at a local community college. Through the 10,000 Degrees Institute, which kicks off with an amazing overnight college immersion (10,000 Degrees Summer Intensive) in July/August before their senior years and continues through graduation, we work directly with students and their families, in coordination with their teachers and counselors, to provide the following year-round support to all 10,000 Degrees high school students:

- Overnight College Immersion
- College Planning & Application



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- Financial Aid Support
- College Campus Tours
- A-G Course Advising
- Year-Round Mentoring

COLLEGE SUCCESS

The majority of 10,000 Degrees students are often the first in their families to go to college, so personalized support is crucial to help eliminate confusion and frustration. Likewise, to realize their academic goals, our students need steady encouragement from a community of friends they can trust. Our College Success team works day and night – quite literally – to ensure their students' college experience continues through graduation. The following support is available to all 10,000 Degrees college students:

- On-Campus College Ambassador Support
- Year-Round Peer Advisory Group Meetings
- Transfer Support from Two- to Four-Year Colleges
- Regular Check-Ins via Email, Text & Social Media
- "Success Starts Here" Day-Long Orientation
- Renewable Scholarships, including 10,000 Degrees
- Financial Aid Management, including FAFSA
- "Summer Bridge" Community College Program

ACADEMIC SUPPORT

10,000 Degrees Academic Support matches volunteer tutors with low income students in Marin County public schools.

Established in 1997 as Marin County School Volunteers, the organization began with 40 volunteers in five Marin County public schools. 10,000 Degrees Academic Support now has 300+ volunteers serving 5,000+ students in 26 Marin County schools providing academic tutoring, classroom support, and homework assistance.

At 10,000 Degrees, we believe every student deserves the opportunity to fulfill their dreams and positively impact their communities. In conjunction with our college access and college success programming, Academic Support helps students from low-income backgrounds get the assistance and encouragement they need to succeed in the classroom and beyond.

Districts We Serve:

- Novato Unified School District
- Shoreline Unified School District
- San Rafael City Schools
- Sausalito-Marín City School District



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STUDENT RESOURCES

- Dream Act
- IRS Tax Transcripts
- FAFSA

10,000 DEGREES AWARDS & RECOGNITIONS

10,000 Degrees is proud to have earned the support and recognition of the following national and regional evaluators and associations:

- CA Nonprofit of the Year
- Charity Navigator
- GreatNonprofits (Winner: Top-Rated Nonprofit)
- Guidestar (Gold Seal of Transparency)

12:35pm Mike McGill – CALL TO ORDER AND REMINDER OF POTENTIAL CONFLICT OF INTEREST

Board Members in attendance: Mike McGill, Sean Laurant, Mayling Alvarado, Robert Muller, Thomas Appling III, Bill Mahoney, Gina Del Carlo, Lynn Mackey

Excused: Drew Douglass, Carol Asch, Vittoria Abbate, Steven Beall, Jose Carrascal, Tara Sanders

Others in attendance: Monique Brown, Elizabeth Aquiano, Alejandra Chamberlain, Denise Clarke, Stephane Roberts

PUBLIC COMMENT – None

12:40pm CONSENT AGENDA C1 - Approve June 11, 2019 Youth Committee Minutes

C1 Approve Minutes 1st Sean Laurant, 2nd Bill Mahoney, all in favor, 0 - Opposed, 0 – Abstained

12:50pm A1 RFP Timeline Update. Youth Ad Committee Report & Recommendations

A1 1st Mayling Alvarado, 2nd Bill Mahoney, all in favor, 0 - Opposed, 0 – Abstained

Ad-Hoc Committee Report (Bill Mahoney)

(Recommend Priorities for Youth RFP)

A. Background

Preparation for the release of an RFP for Youth Services has involved:

1. community stakeholders to identify possible needs and service trends,
2. convening focused conversations with current service providers to discuss current program trends and identify gaps in current program design and
3. the formation of an Ad Hoc Committee to establish priorities for program design

B. Current Situation

Based on numerous discussions, the RFP Ad Hoc Committee makes the following recommendations:

1. WIOA Youth Funds – allocation of Out-of-School (OSY) vs In-School (ISY)
 - ❖ 80% Out of School/ 20 % in-school maximum
 - ❖ Separate contracts for OSY & ISY even if the same provider



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- ❖ WIOA Title I requires that 80% of the Youth Allocation be spent on the Out-of-School Youth (OSY) population. While many local boards have chosen to focus solely on OSY, the RFP Ad-Hoc committee felt this was too limiting.
- 2. Establish a dollar amount (\$\$) that must be spent on Work-based learning as opposed to a percentage (%)
 - ❖ This recommendation ensures the Workforce Development Board will meet the work-experience spending requirement of 20% of the total Youth allocation.
- 3. Geographic Priorities
 - ❖ This recommendation focuses investments on high poverty areas and/or in which assets and resources are scarce. Prior RFPs identified geographic needs based on an Asset Map that was done five years ago. Recognizing that assets may have changed, The Ad Hoc does not recommend establishing set dollar amounts by area. The intent is to allow RFP respondents to make the case for the need.
- 4. Include Automotive, Early Childhood Education, and Public Sector in addition to Board identified priority industry sectors
- 5. Require respondents who don't currently operate in Contra Costa County to have a partnership with an organization within Contra Costa
- 6. Evaluation factors – extra points for locally based organizations
- 7. Table of Proposed Deliverables to include estimated cost per participant. This is a new reportable measure under WIOA that has not been formally tracked or reported in the past.
- 8. Evaluation factor – extra points for match funds (cash or in-kind)
- 9. Connections with industry
 - ❖ The Ad Hoc Committee recommends that proposals be evaluated based on the quality of connections/level of collaboration with industry

C. RECOMMENDATION

Recommendation to adopt the nine Youth RFP priorities and direct staff to ensure these are reflected in the Request for Proposal.

D. FISCAL IMPACT

WIOA Title I Youth funding has declined drastically in the last five years. Exact funds available in this RFP will not be known until the State of California releases program year 2020-2021 allocations. Based on PY 19-20 Youth allocation amounts minus WDB staff and operations costs, an estimated \$950,000 may be available for the provision of WIOA Youth Services.

1pm D2 Site Visits to Youth –Serving Organizations

Agreed date for a site visit @ JobCorp on November
Will need to confirm # of attendee prior meeting date .

1:25pm CHAIRS REPORT AND NEXT AGENDA ITEMS

Family & Human Services Committee – Report & Slidedeck



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PY 18-19 Activities and Accomplishments

In PY 18-19, WDB investments in Youth Programs totaled \$1,054,925 for the provision of direct services to disconnected youth via two service providers (Contra Costa County Office of Education and Mt. Diablo Unified School District).

Additionally, the WDB supports Earn & Learn through a partnership with Contra Costa Economic Partnership. Earn & Learn provides business engagement tools and the creation of a system for tracking and measuring both business and student participation in work-based learning activities.

In PY 18-19, Earn & Learn served thousands of students in Contra Costa County with the majority of students participating through Mt Diablo Unified School District, Antioch Unified School District and San Ramon Valley Unified.

Priorities for WIOA Youth Allocation

Youth with Barriers to Employment:

- Disabled, English Language Learners, Pregnant/Parenting, Justice Involved, Current & Former Foster Youth, Homeless, Basic Skills Deficient (reads or computes below 9th grade level)

Work Experience/Internships

Geographic Priorities

- East Contra Costa County
- Bay Point
- North Richmond

Goals for PY 19-20 and Beyond

- I. RFP Release planned for Fall 2019
- II. Transition to new contract cycle (October – September)
 - promotes more substantive summer programming
 - stabilizes budget
 - aligns better with the federal release of funds
- III. Develop Summer Employment program
- IV. Expand Earn & Learn to Out-of-School Youth

Meeting Adjourned: 1:32pm

DRAFT

**Workforce Development Board of Contra Costa County
Board Committee Meeting Calendar Year 2020**

D2

JANUARY				
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DECEMBER				
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Legend:

- Full Board
- Executive
- BED Committee
- Youth Committee
- Holidays

- (1st Tuesday in Feb, May, Aug & Nov. from 3:00 pm to 5:00 pm)
- (2nd Wednesday of alternate month of Full Board from 3:00 pm to 5:00 pm)
- (1st Wednesday of the month from 3:00 pm to 5:00 pm)
- (2nd Tuesday of the month from 11:30 am to 1:30 pm)
- (Legal holidays)



Workforce Development Board Youth Committee

Youth Committee Site Visits and Presentations

1	Larkin Street Youth Services	Larkin Street Youth Services is a nonprofit empowering young people to move beyond homelessness. Founded in 1984, we've helped over 75,000 young adults in San Francisco by providing a continuum of healthcare, housing, employment, and education services.
2	Independent Living Skills Program	The Independent Living Skills program provides services to youth still in foster care between the ages of 16 through 21. The primary focus of the Contra Costa County's ILSP program is to identify all eligible youth and provide emancipation services and resources to all youth with the goal of preparing them for responsible adulthood and independence.
3	Local 342 Training Center	For more than a century, the United Association of Journeymen and Apprentices (Union of Plumbers, Fitters, Welders, & Service Techs) has been dedicated to excellence. To maintain these high standards of performance, the UA provides the best training available. At the UA Local 342 Training Center, Plumbers & Steamfitters Local Union 342 apprentices reach the leading edge of technology through a demanding five-year Apprenticeship Program in one of the following specialty areas:
4	East Oak Youth Development	EOYDC develops the social and leadership capacities of youth and young adults (ages 6 – 24) so that they are prepared for employment, higher education, and leadership opportunities.
5	REACH Ashland Youth Center	REACH serves youth ages 11 through 24 who live throughout Alameda County with a focus on the Ashland and unincorporated area, a community that is known for poverty, crime and chronic health conditions. We help our members overcome the immediate and prevalent obstacles in their lives by cultivating their own strengths and promise. In the process, they develop resiliency and the skills they need to take positive action and thrive, even amidst ongoing personal trauma and social disadvantage.
6	Youth Uprising	Located in the heart of East Oakland, YU is a neighborhood hub offering young people services and programs to increase physical and mental wellbeing, community connection, educational attainment, and career achievement among youth members.
7	Future Build	Future Build is a partnership of the Pittsburg Power Company, Contra Costa Workforce Development Board, Pittsburg Adult Education Center, Contra Costa Building and Construction Trades Council, Northern California Laborers Training, and Open Opportunities Inc. a 501c3 Non-Profit to provide at least 40 East County young adults annually, with 16+ weeks of pre-apprenticeship training in the building trades, solar theory and installation, construction, and hazardous waste.
8	Family Justice Center	Our mission is to bring together our community to support the healing of family violence survivors, and to integrate capable partners with a comprehensive service approach to renew individuals and our community from a trauma of family violence.
9	Ryse	After nine years on the Richmond landscape, the RYSE Youth Center is a place where integral parts of a hurting and glorious city come to shed conflict so that they may seek and create solutions.
10	Youth Radio Crucible	The Crucible first opened its doors on January 15, 1999, in a rented 6,000-square-foot warehouse in West Berkeley, then moved to West Oakland in 2003. Since then, we have evolved into a community-focused industrial arts school and community, serving West Oakland and the Greater Bay Area.
11	Voices (Santa Rosa)	VOICES provides healthy, welcoming and lively community centers where transitioning foster youth have access to comprehensive housing, education, employment and wellness services. VOICES' unique approach blends powerful youth engagement with meaningful support services that young people need as they leave systems of care. VOICES youth are active leaders in coaching their peers, guiding the evolving vision of program delivery and advocating for youth voice in the community. Each center focuses on empowerment and action, mobilizing members through leadership opportunities that challenge communities to build better and more innovative systems to support youth, caregivers and professionals. Today thousands of transition-age youth utilize VOICES' peer-based resources to find connections and build a foundation for their futures.
12	Opportunity Junction	Opportunity Junction fights poverty by helping low-income Contra Costa residents gain the skills and confidence to get and keep jobs that support themselves and their families
13	Earn and Learn Ambassador	At Earn & Learn we are passionate about work-based learning and workforce development. We bring together Connector communities, engage employers, and build technology to support both.
14	Pittsburg Youth Development Center	The Pittsburg Boys Club, Inc., (formerly known as the East County Boys and Girls Club) has uniquely reorganized as a volunteer-based, community organization committed to empower our community through the positive, safe and focused enrichment activities for youth and young adults living within the City of Pittsburg.
15	Beat the Streets	The mission of Beat the Streets, Inc is to ensure at-risk, low income young adults in Antioch, CA and surrounding cities have the resources they need to be successful in their educational and vocational goals. Providing computer access in low-income communities to underprivileged, at-risk youth and training sessions in the areas of education, employment, and life skills.